

GAIN:

Feedback Template

GOAL (goal, expectation, standard)

TALK TIP:
Professional Goal

ACTION (behavior, observation, reaction)

TALK TIP:
Date / Time Stamp

IMPACT (consequences, benefits, results, ramifications)

TALK TIP:
Coachee's Motivation

BENEFIT OF THE DOUBT

NEXT ACTION (change, action, reinforcement, improvement)

TALK TIP:
Ask v. Tell

OFFER ASSISTANCE (accountability, ownership, involvement)