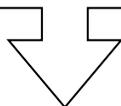


# The Reportback:

## *Communication Template*

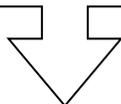
**Set-up:**

Here's an overview of what happened earlier...

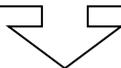


**Recall:** "Specifically..."

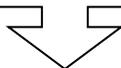
Here's what was shared...



**Interpretation:** "Here's how I interpret it..."



**Implications:** "Moving forward, this is what I believe it means..."



**Action:** "As a result, I our next steps are..."